

## **NOTING DAMAGES**

Damages to equipment need to be noted and documented. The only people that can do this are the drivers and contractors picking up the equipment from the depots, yards, and customers. The drivers and contractors are responsible to note damages on outgate slips or to advise dispatch of damages on hooked equipment from drop and hook locations. If damages are not noted the driver or contractor will be held responsible for charged back repairs to equipment, per the TRX charge back policy. In the orientation and ride along the drivers and contractors are trained in noting damages and inspecting intermodal equipment. They are then road tested on equipment inspections and general intermodal knowledge. TRX holds the view that a driver or contractor understands the responsibilities of inspecting equipment prior to accepting it and is competent in noting damages. TRX holds the driver or contractor accountable for pulling only safe and road worthy equipment. Please note the following listed items as a partial list:

### **ITEMS YOU ARE RESPONSIBLE TO INSPECT AND MARK AS DAMAGED Chassis-**

- Twist locks and secondary locks- they should twist and the safety latches must engage to properly secure a container.
- Slider pins and secondary lock system- they must slide and engage the container and the secondary locks are to keep the pins from coming unintentionally unlocked during normal use.
- Bolsters- straight and container can be locked down.
- Landing gear legs- not bent and go up and down properly without resistance.
- Sand shoes- not bent or damaged.
- Crank handles- securely attached and operate to move the legs up and down.
- Mud flaps- whole and securely fastened.
- Tires- no flat spots, no flats or under inflates, no bulges in sidewall, not rubbing, no missing tread or excessive wear. Not less than 2/32" (a trick is to take a penny and stick it in the tread with the head down if you don't cover part of his head it is less than 2/32")
- Rims- not bent or cracked.
- ICC Bumper- in place securely and not bent.
- Lights- do they ALL work.
- Reflectors and conspicuity tape- They must be present and fully intact.
- Brakes- linings in good condition with no cracks and sufficient thickness (not less than 1/4" about the thickness of a pencil eraser), set up, working, no air leaks, hoses not dragging or rubbing.
- License plate- secure, intact and lighted.

## Container-

- Use general terminology **bent, cut or broken**- mark the size of the damages GENEROUSLY.
- Dents (bent)- mark all dents over 2" in depth.
- Cuts- mark any and all cuts with size of cut in inches (estimate big).
- Rust damage- mark all severe rust and any rust holes. Can be noted as old marks and damages OMD.
- Door hardware- mark any bent, missing or damaged door hardware, be specific.
- Door seals- make note that seal is intact and will be wind and water tight- refuse if damaged, leaking or loose on an empty. On a load mark on outgate.
- Leaks- look at roof, doors and floor for any wind or water leaks on empties. Loads are sealed and can't be opened.
- Clean- is the empty container clean and in correct condition for customer's needs. Look to see all nails in the floor are pulled.
- Mark specific damages to crossmembers, corner posts, door headers, top rails, bottom rails, side rails, door posts, side panels, and/or any specific part from the parts diagram in your orientation materials.
- Corner castings are secure and clean- need to sit flat on bolster of chassis and be able to be locked securely.
- Note interior of container for condensation and/ wetness- refuse if possible interference with customer needs.
- Refuse if strong odor that might interfere with customer needs or if you are at a customer picking up an empty call your dispatcher.
- Refuse an empty if presence of white powder or suspicious substances. If you are at a customer DON'T LEAVE call your dispatcher.
- Always understand your right as a contractor to refuse a specific container-

**Call your dispatcher if you feel you aren't getting the specific equipment you need, if you have problems noting damages on an outgate or if you simply need direction.**

**Disclaimer:** This is only a partial list of items you are responsible for inspecting and noting damages on. Please don't limit yourself to only these items- this list was composed to give you examples and samples of common damages noted and invoiced to TRX Inc.